

## Position Description

Position Name:	Community Mobilizer
Position Requirement:	1
Position location:	Madanpur khadar, South East Delhi
Reporting t To:	Project Coordinator
Position Tenure:	Up to one years (extendable based on requirement and budget availability)

### Back ground:

EFRAH (A Society For Social Welfare) is a Non-Governmental Organization started in 1997 and came into legal existence on 17<sup>th</sup> March 1999 through getting Registration under society registration act 21 of 1860 and its Registration No is S-34553 in Delhi (India). It is registered under foreign contribution registration act 6 (1) (a), registration No. 231660324 as well as registered under Income tax act of 80G and under the 12A. We started working with 150 children of vegetable vendors in the Okhla vegetable market area, New Delhi with an aim to mitigate child labor and mainstream those children with school for the sake of availing regular education. The core area of EFRAH intervention is **Education** (Facilitating children through learning centers & Vocational Training centers, mainstreaming those children with school, Advocating Right to Education Act implementation and the importance of social & financial education), **Livelihood** (Self Help Group formation, Micro Finance & placement of students capacitated through vocational training), **Health** (RCH Awareness & HIV/AIDS prevention among female sex workers and migrant labors), **WASH** ( Water Hardware Installation and Sanitation & Hygiene programme), **Disaster Risk Reduction (DRR)** (Awareness and increased coping capacity to shocks induced to disaster) are another area of intervention and **Rights** (Advocacy for Child Rights, domestic violence and sexual harassment-related to Adolescent girls/Women). EFRAH is functioning through a child-centered community development approach and advocacy is a part of the outreach program. We adopted “education and rights” as a tool for social change, particularly in the informal economy as well as the unorganized community. At the community level, we organize communities in their peer groups and orient/capacitate them for concerning matters along with group management.

### Position Summary:

**Community Mobilizer:** The Community Mobilizer will be responsible for social / community mobilization in the target sites, for implementation of project activities in coordination with project staff, for networking and coordination with other stakeholders, collection of data and information for report and project writing.

### **Job Responsibilities:-**

- Responsible for working with community to spread awareness about the Programme.
- Identification of vulnerable households and verification of the household details, the socio- economic profile, including information given for enrollment to schemes.
- Support to the Community and managing the Meetings/Training etc.
- Help in creating demand for services.
- Engage regularly with community, build social awareness, and motivate the community to join various programs meant for their development, and help them in better access.
- Reports to the Project Coordinator on a day to day basis.
- Counseling of mobilizing the community people and community volunteers, Groups and their Target community.
- Verification of documents submitted by beneficiaries.
- Reporting, documentation and report to Coordinator.
- To ensure good coordination with the team members.
- To ensure timely submission of records and reports of students & vocational center.
- Report writing and documentation (qualitative inputs)
- To ensure good coordination with the team members as well as community peoples and entire preferred stakeholders of the project.
- Mapping of the target area, selection of the preferred providers.
- Preparation of monthly action plan with deliverables.
- To undertake travel as per the requirement of the work
- You are required to deal with organization resources with utmost honesty and professional ethics.
- Not to divulge either directly or indirectly to any person or organization at any time during the continuance or after the termination of your employment, except by the written authorization of EFRAH.
- Any other responsibilities assigned by the EFRAH to fulfill the mission of the project and EFRAH organization
- Not to divulge either directly or indirectly to any person or organization at any time during the continuance or after the termination of your employment, except by the written authorization of EFRAH.
- Any other responsibilities assigned by Project Coordinator, EFRAH organization

### **Qualifications and Skills Required:**

- Graduate degree or any related field. Preferred
- Good communication skill (Hindi), Able to good rapport building skills, Soft Skills.
- Preferred experience candidate, freshers may also apply.

- Strong interpersonal, team-working and facilitation skills.
- Ability to work under pressure with multiple tasks, demands and deadlines with a positive and constructive attitude.
- Work on MS Office and MS Excel

Willingness to travel extensively in the program intervention areas. Please apply by 30<sup>th</sup> Jan'2023 at [hr@efrahindia.org](mailto:hr@efrahindia.org)

EFRAH is committed to working for the holistic development of the people, living in dehumanized and deprived conditions in the society without any discrimination against caste, creed and religion. We involve community members to motivate the young adolescent girls and women from the community to form adolescent groups (like Adolescents Awareness Groups –AAG) women's groups- (Mahila Mandals, Self Help Groups- SHG, Community Education Committee- CEC) and other community based organizations (CBOs) and through we ensure the community development, Community empowerment, often in disadvantaged circumstances, to improve living conditions and opportunities.

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